



**AUTHORIZATION TO DISCLOSE PROTECTED HEALTH INFORMATION**

\_\_\_\_\_  
**Patient's Full Name**

\_\_\_\_\_  
**Patient's Social Security/Medical Record Number**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**Patient's Date of Birth**

\_\_\_\_\_  
**City, State, Zip Code**

\_\_\_\_\_  
**Patient's Phone Number**

I hereby authorize the use or disclosure of my protected health information as described below.

- 1. My protected health information may be disclosed to the following persons (or classes of persons):

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**City, State, Zip Code**

- 2. The specific information to be disclosed is (provide service dates, if possible):

\_\_\_\_\_  
\_\_\_\_\_

**UNLESS YOU SIGN HERE**, no information on alcohol or substance abuse, HIV/AIDS, or mental health will be disclosed:  
**YES, DISCLOSE THIS INFORMATION** \_\_\_\_\_  
**NO, DO NOT DISCLOSE THIS INFORMATION** \_\_\_\_\_

- 3. I understand that the information used or disclosed may be subject to re-disclosure by the person or entity receiving it and would not be protected by federal privacy laws.
- 4. I may revoke this authorization by providing written notice to the Privacy Officer at Salus. I understand that any action taken based on this authorization cannot be reverted, and my revocation will not affect such actions.
- 5. Salus will not condition my treatment to the signature of this authorization.
- 6. Purpose/use of the information: \_\_\_\_\_
- 7. This authorization expires on the \_\_\_ day of \_\_\_\_\_, 20\_\_\_ (not later than 2 years after the day it was signed)

**COPY FEES: According to federal and local law, we may charge a fee for medical record copies. We may request that you pay in advance. Otherwise, we will send a bill along with your copies.**  
**COMPLETE THIS FORM IN ITS ENTIRETY BEFORE SIGNING IT – Please note you must provide your signature in 2 places.**

\_\_\_\_\_  
**Signature**  
(Person the information relates to)

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date of birth**

\_\_\_\_\_  
**Signature of personal representative**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Description of power of attorney**

**A completed, signed, and dated copy of this form will be delivered to the individual if requested.**

**Official Use Only**

**Received**

**Processed by**

**Medical Record #**